



A B O U T F A C E

Title: Vaccine Policy	Effective Date: December 4, 2019
Owner: Executive Director, AboutFace Head Office	Reviewing Bodies: Executive Director, HR Committee, Board of Directors
Approval Date: December 4, 2019	
Review Date: December 1, 2020	

Introduction

AboutFace is committed to providing a safe environment for all program participants. Essential to this commitment, is to ensure that all necessary steps are taken to protect children and youth from infectious diseases.

Guiding Values

The health and welfare of program participants is the guiding principle behind our Vaccine Policy. As a registered charity working with a medically fragile population, it is critical that AboutFace ensures that all individuals participating in programs like camps and retreats are vaccinated to help support the health and well-being of all participants.

Scope and Applicability

This policy applies to all volunteers working directly with program participants, all AboutFace staff, and all participants in AboutFace programs like camps and retreats.

Policy Statement

All program volunteers and participants and AboutFace staff must have up-to-date vaccinations, per the medical advice of their family doctor. AboutFace will refer to the vaccine schedules per province to confirm vaccinations are complete and up-to-date: <https://www.canada.ca/en/public-health/services/provincial-territorial-immunization-information.html>.

Associated Procedures

The following procedures apply to ensuring all staff, program volunteers, and program participants have the appropriate vaccinations. AboutFace will:

- Provide a waiver sign-off for all new hires and program volunteers regarding vaccinations.
- Share our vaccine policy with all our program partners, including camp locations.
- Collect via program applications verification of vaccinations and the dates of vaccinations.
- Review any applications from staff, volunteers, or program participants who are not fully vaccinated. Review will be undertaken by board directors with medical backgrounds to approve/decline applications.
- Immediately inform program participants and/or parents/guardians of any public health concern regarding an outbreak of an infectious disease.